

CHECKLIST OF ITEMS FOR STUDENT PASS APPLICATION

1. One copy of duly completed Admission Application Form
2. One copy of duly completed ICA e-Form 16 & V36
3. Passport-sized photograph with white background
4. Photocopy of applicant's travel document page showing his/her full particulars, any essential information and the expiry date.
5. Photocopy of original birth certificate (notarised copy*)
6. Photocopy of applicant's certified/notarised copy* of education result / certificates and transcripts (showing detailed results)
7. Photocopy of documentary proof of financial ability in the form of bank statement / fixed deposit / savings accounts
8. Parent's letter of employment (printed on companies' letterhead, stating designation and salary per month and duration of work with the company) or Business Registration Certificate if parents are self-employed.
9. Employment letters of the applicant (if any; printed on companies' letterhead, stating designation, salary and duration of work with the company)
10. For applicants transferred from other schools in Singapore, a photocopy of the student pass or notification for cancellation of student pass, visit pass and embarkation form.

* Notarised translations are required if documents are in languages other than English.

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